

New Members Applying Online

New applicants applying for BARS membership are able to apply using several different methods.

To join online go to www.eyescreening.org.uk/membership and click on the Apply for membership link (left hand orange box).

Enter your personal details in the appropriate boxes, as shown in figure 1 right (please note that all fields must be complete).

The screenshot shows the 'British Association of Retinal Screeners Membership' application form. It includes instructions for new members and a section for 'Applicant Details'. The form is filled out with the following information:

Applicant Details	
Membership costs only £25.	
Preferred Payment Type	<input checked="" type="radio"/> Paypal
Full Name Including Title	Mrs Joan Jones
Organisation	Anycity PCT
Post Held	Optometrist
Contact Address Line 1	2 The High Street
Contact Address Line 2	Anytown
Contact Address City	Anycity
Contact Address County	Anycounty
Contact Address Postcode	C33 D44
Contact Telephone Number	0123456677
Contact E-mail Address	joan.jones@anycity.com

Figure 1. Applicant's details

The screenshot shows the 'Details of Proposing Member' form. It includes a link for 'E-Mail Enquiry' and a 'Submit Details' button. The form is filled out with the following information:

Details of Proposing Member	
Name of Proposing Member	Mr John Smith
Address of Proposing Member	The High Street, Anytown, Anycity, Anycounty, A11 B22
Email of Proposing Member	john.smith@anytown.com
Role of Proposing Member	Retinal Screener

I have read, and agree to abide by, the [British Association Of Retinal Screeners' Constitution](#).

Submit Details

Figure 2. Proposing members details.

Next, enter the details of an existing member of BARS who is happy to propose you for membership, in the proposing member section as shown in figure 2, left and click on the submit details button.

You will be emailed with an acknowledgement that your application has been received and the application will be reviewed by the officers of BARS council within a couple of days. If your application is approved you will be notified by email and this notification will include your **username** and **password**. When you login for the first time you will be prompted to complete the Paypal process.

This completes the online application process

You can also apply by downloading the paper application form and paying by cheque or by setting up a standing order.

Again go to www.eyescreening.org.uk/membership and click on the Apply for membership link (left hand orange box).



Next, click on the [download our postal membership form](#) link above and complete the form as appropriate, again entering the details of your proposing member.